

# Examination Policy

## COPR Examination Registration Prerequisites

<b>Policy Type</b>	Exam	<b>Policy Number</b>	
<b>Approval Date</b>	Apr 13, 2017, Jun 20, 2019, January 13, 2022	<b>Last Review Date</b>	Jun 19, 2019, December 2021
<b>Revision Date(s)</b>	Jun 19, 2019, Jul 11, 2019, January 13, 2022	<b>Scheduled Review Date</b>	Jun 2020, January 2023

### Purpose

The purpose of this policy is to define the prerequisites candidates are required to meet prior to writing the COPR Entry to Practice Examination (Emergency Medical Responder, Primary Care Paramedic, Advanced Care Paramedic).

### Definition

An examination candidate is:

1. An individual who wishes to undertake the COPR Entry to Practice Examination. This is inclusive of new graduates; or
2. An applicant whose licensure (registration) is inactive or has lapsed and has been approved by an adopting provincial regulator to undertake the examination as part of the reinstatement or registration process; or
3. An internationally educated individual who has completed the COPR assessment process and been advised by COPR to proceed with applying for the PCP/ACP examination.

Note: COPR does not assess equivalency at the Emergency Medical Responder (EMR) practice level. Internationally educated candidates wishing to write the EMR entry to practice examination must submit a letter from the provincial regulator where s/he is seeking registration/licensure/certification confirming eligibility to write the EMR examination as part of the registration/licensure/certification process.

### Policy

Candidates who wish to undertake the COPR Entry to Practice Examination apply through the COPR online application portal at [www.copr.ca](http://www.copr.ca). Candidates must follow the application instructions on the application portal. Candidates are not required to have successfully completed their course of study to apply for the examination; however, they **must** have all requirements completed and submitted 14 calendar days prior to the examination date or forfeit the examination and examination fee.

Candidates must submit proof of successful completion from one of the following a minimum of 14 calendar days prior to the examination date:

- A Canadian Paramedic Program approved by a jurisdiction where the practice of paramedicine is regulated by legislation; or
- A Canadian Paramedic Educational Program listed on Accreditation Canada's List of Accredited / Registered Paramedic programs.

COPR accepts the following documentation of successful completion:

1. A copy of the candidate's official transcript; or
2. A certified copy of the candidate's graduation certificate; or
3. A signed letter from the educational institute's authorized representative confirming successful completion.

### **Number of Attempts and Timelines**

COPR limits the number of unsuccessful attempts at the Entry to Practice Examination to three (3) within 1 year (12 months) after successful program completion. Candidates who have unsuccessfully attempted the COPR Entry to Practice Examination within one category of practice the specified number of three times must contact the provincial regulator in the province in which they wish to license/register/certify to determine their eligibility pre-requisites. Upon applying to COPR for the fourth and any subsequent attempts, the candidate must include a letter from the provincial regulator confirming the requirements they were asked to meet have been met.