

COPR Entry to Practice Examination Application Quick Reference Guide

To apply for an Emergency Medical Responder (EMR), Primary Care Paramedic (PCP) or Advanced Care Paramedic (ACP) entry to practice examination, you must:



Comply with all **examination dates and deadlines**. All deadlines are strictly followed. (We suggest putting deadlines in your calendar.)

Refer to the Information and Application Process page for more details on the steps below:

- ✓ Check eligibility requirements.
- ✓ Access the Applicant Portal to complete an application and submit it with payment **before the deadline**.
 - If applicable, request testing accommodations with your application and provide documentation **before the deadline**.
 - If applicable, include an Eligibility Confirmation Letter, completed by yourself and your provincial regulator.
- ✓ Reserve your examination seat during the reservation period. Attempts to reserve outside this period will not be accepted.
- ✓ Submit proof of your educational program completion at least 14 days before the examination date. We will accept:
 - A copy of an official/signed transcript*; or
 - A copy of a graduation certificate; or
 - A signed letter from the educational institute's authorized representative confirming successful completion.
 - *The transcript must clearly state the educational program has been completed. Transcripts that list courses but do not state the program has been completed will not be accepted.
- ✓ Monitor the status of your application via the Applicant Portal. An approved application displays the status as "Eligible".



Monitor your email (including junk folders) from the time you apply until you receive notification of pass/fail. If you miss an important message and/or timeline for the examination, it **could result in your forfeiting the examination and a portion of or the entire examination fee.**

Add the following addresses to your email contacts to avoid email being identified as spam: noreply@copr.ca, info@copr.ca, noreply@psionline.com.