COPR Entry to Practice Examination Application
Quick Reference Guide

To apply for an Emergency Medical Responder (EMR) CPCF Examination:

Comply with all **examination dates and deadlines.** All deadlines are strictly followed. (We suggest putting deadlines in your calendar.)

Refer to the Information and Application Process page for more details on the steps below:

- ✓ Check eligibility requirements.
- ✓ Access the Applicant Portal to complete an application and submit it with payment **before the deadline**.
  - Select the **EMR exam type** and the **CPCF exam version**
  - If applicable, request testing accommodations with your application and provide documentation **before the deadline.**
  - If applicable, include an Eligibility Confirmation Letter, completed by yourself and your provincial regulator.
- ✓ Reserve your examination seat during the reservation period. Attempts to reserve outside this period will not be accepted.
- ✓ Submit proof of your educational program completion at least 14 days before the examination date. COPR accepts:
  - A copy of an official/signed transcript*; or
  - A copy of a graduation certificate; or
  - A signed letter from the educational institute's authorized representative confirming successful completion.

  *The transcript must **clearly state** the educational program has been completed. Transcripts that list courses but do not state the program has been completed will not be accepted.
- ✓ Monitor the status of your application via the Applicant Portal.

Monitor **your email (including junk folders) from the time you apply until you receive notification of pass/fail**. If you miss an important message and/or timeline for the examination, it **could result in forfeiting the examination and a portion of or the entire examination fee.**

Add the following addresses to your email contacts to avoid email being identified as spam: noreply@copr.ca, info@copr.ca, testingsupport@meazurelearning.com